



Board of Directors Regular Session Meeting Minutes Summary

DATE: October 14, 2021, 6:00 pm Meeting

LOCATION: RMAE Spanish Room

RMAE Vision Statement:

RMAE envisions a community of parents, teachers, students, and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement, and the love of learning, resulting in responsible, productive citizens.

RMAE Mission Statement:

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

RMAE Core Virtue:

October –Perseverance is pushing on despite difficulty and hardship.

Meeting Agenda Summary	
Call to Order, Pledge of Allegiance, Reading of Vision and Mission Statements	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> Jamie Richards, President, Parent Representative Kjersten Ostrom-Condojani, Vice President, Parent Representative Janelle Herrera, Secretary, Parent Representative Kathleen (Kate) O'Rourke, Treasurer, Parent Representative Paolo Bacchiarello, Parent Representative (left early at 7:49) Michael Bell, Parent Representative Scott Jones, Parent Representative Sarah Sailor, Parent Representative Kelli Anderson, Community Representative (left early at 7:49) Ann Hudson, Executive Director/Principal (Non-Board Member) <p>Jamie Richards opened the meeting with the Pledge of Allegiance and reading the Vision, Mission, and October core virtue.</p>
Public Comment	<p>An opportunity was given for public comment: There was none.</p>
Approval of Minutes	<p>Kelli Anderson moved to approve the minutes for the Sept 9th, 2021 regular board meeting and Kate O'Rourke seconded it. The minutes were approved unanimously.</p>
General Session	<ul style="list-style-type: none"> PTO Report: RMAE parents have over 1,900 hours logged which already exceeds last year's logged hours. A good range of volunteer activities with 68 volunteers in September. Warren Miller movie event is in progress and will be at the Elks Lodge this year. The PTO expressed that they will be contributing a donation to "The Den". Student Council Report: Student Council President, Eloise Toussaint and Student Council Activity Director Abby Summers shared the Student Councils' efforts around the Haunted Hall which they will run during the RMAE Trunk or Treat event. There will be levels of scariness for students with a tour guide. Assisted living residents are providing a Trunk and will attend the Trunk or Treat event. Student Council plans to have a middle school dance but it may be later in the school year so they can leverage The Den. Student Council is made up of 30 students with six officers on the executive board. Eloise and

Abby expressed gratitude for all the efforts and excitement that the entire Student Council has provided.

- **Treasurer's Report:** The Treasurer's Report was provided by Kate O'Rourke. She outlined the revised FY 2022 budget and that the school is in a good financial position within our targeted carry-over.
- **Principal's Report:** Dr. Hudson provided the Principal's Report which highlighted:
 - Educational Excellence highlights –Nine educational assistants are helping to support individual students. Faculty training included Professional Learning Communities, Read Plans, Advanced learning plans, and differentiation which was conducted by JeffCo's GT Coordinator.
 - Sustainability – RMAE has finalized a hire for a new School Counselor as the current one has decided to retire. Student Ambassadors have been selected and trained for campus tours. The Student Alumni Panel will be held on October 20th.
 - Facilities – Playground equipment is being installed, the road around campus has been named "Rocky Road" by the students. Playground equipment and scheduling have delayed the road. Waiting on a date for the completion of the curb, gutter, and asphalt on Rocky Rd.
 - COVID – The school is following directives given by JCPHE and the school currently meets the definition of "outbreak". A minority of our school population is affected, and the school is working closely with JCPH to control the spread of COVID-19 on our campus through a rigorous testing protocol, wearing masks, intensive cleaning, and being outside. Student personal and health information cannot be shared and is private. One of the last schools in the area to get to "outbreak" status. All communication from the school around COVID must come from JCPH and they have driven the delay in communication.
- Discussion of Charter Renewal – The board aligned on which sections each board member would review.
- **Vote to adopt the report on the Strategic Plan Progress:** Janelle Herrera made a motion to adopt the report on the Strategic Plan Progress with the Academic Excellence changes discussed in the meeting, Sarah Sailor seconded it. The report on the Strategic Plan Progress was approved unanimously.
- The Facilities Committee shared updates on the Den and budget review:
 - The timing for The Den has been moving along extremely smoothly and quickly. The playground is anticipated to be available in a couple of weeks.
 - The budget is a bit fluid with some things coming in more and other things coming in less, but we are currently on target.
- **Vote to approve access to take additional loan money for \$1 million:** Kate O'Rourke made a motion to rescind the Line of Credit that the board approved in August of 2021 and made a motion to approve an increase of the construction loan by \$1 million with Independent Financial, Mike Bell seconded it. The motion was approved unanimously, excluding two absent board members.
- **Vote to adopt the adjusted CDE and Jeffco Public Schools formatted budgets for the current Fiscal year:**
 - Kate O'Rourke made a motion to approve the amended current fiscal year CDE budget which includes the \$800K contingency to be spent on the new build within the fiscal year. Kjersten Ostrom-Condojani seconded it, and it passed unanimously, excluding two absent board members.

	<ul style="list-style-type: none"> ○ Kate O'Rourke made a motion to approve the amended current fiscal year Jeffco Public Schools budget which includes the \$800K contingency to be spent on the new build within the fiscal year. Kjersten Ostrom-Condojani seconded it, and it passed unanimously, excluding two absent board members. ● The Capital Committee and Annual Giving committee shared that there have been multiple Alumni tours and have been going well. We need help with the Capital Committee outreach. Gratitude poster for local businesses who sponsored. The Annual Giving Campaign will start next week 10/18 with a goal of \$100,000. ● Other Committee Updates: Reports were provided in the drive for Marketing and SAC. ● Vote to adjust the 2021-2022 Board of Directors regular meeting schedule: Janelle Herrera made a motion to move the regular board meeting from Nov 11th, 2021 to Nov 16th, 2021. Sarah Sailor seconded it. The revised schedule was approved unanimously. ● The next regular board meeting is on Nov 16th, 2021, at 6:30 PM in the Spanish room.
Adjournment	Janelle Herrera made a motion to adjourn the meeting and Kjersten Ostrom-Condojani seconded it. With a unanimous vote, the meeting was adjourned at 8:18 PM